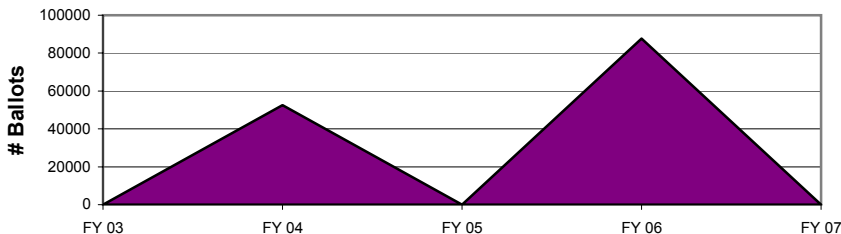


Program Strategy		City Clerk		Dept		Legal	
DESIRED FUTURE							
GOAL 7 - Community and Cultural Engagement							
Desired Community Condition(s)							
38. Residents are active participants in civic and public affairs.							
47. Customers can participate in their government by accessing information about services, policies, community conditions, regulations, etc.							
Measures of Outcome, Impact or Need							
Voter turnout for municipal elections:							
	FY 02'	FY 03	FY 04	FY 05	FY 06	FY07	
# registered voters	235,152	na	231,321	na	281,734	na	
# votes cast	99,695	na	52,558	na	87,655	na	
% voter turnout	42.39%	na	23%	na	31.11%	na	
PROGRAM STRATEGY RESPONSE							
Strategy Purpose							
Provide custodial and administrative functions for the City by meeting the requirements of federal, state, and local laws governing the custody and preservation of all City records, adminstration of the Public Records Act, conducting municipal elections, support and staff various City Boards and City Hearings Officers.							
Key Work Performed							
<ul style="list-style-type: none">• Store appropriately, and dispose of timely, specified City records and documents using records retention schedule.• Research and furnish requests for public information upon request accurately, efficiently, objectively and timely.• Conduct municipal elections in a legal, honest, fair and open manner.• Maintain and update lobbyist registrations.• Train all Boards and Commissions members on their duties including proper protocol and minutes.• Process and publish enacted legislation• Train employees in all city departments who are responsible for Inspection of Public Records requests and City Records retention policies and procedures.• Staff hearings and appeals addressed by City ordinances including; water, housing, water waste, vehicle seizures, towing, and liquor licenses.• Manage Campaign Reporting website for elected officials and candidates for municipal office to report all financial activity.• Scan documents for records retention.							
Accelerating Improvement (AIM)				Why is this measure important?			
Increase # of voter participants in City Elections				Increasing the # of ballots received will increase the participation in civic affairs.			
AIM POINTS							
ACTUAL			TARGET				
FY 03	FY 04	FY 05	FY 06	FY 07			
0	52,558	0	87,655	0			
							

Total Program Strategy Inputs			Actual	Actual	Actual	Beginning	Mid-year	Proposed
	Fund		FY 03	FY 04	FY 05	FY 06	FY 06	FY 07
Full Time Employees	General	110	18	19	19	19	19	19
Budget (in 000's of dollars)	General	110	819	1,447	1,290	1,555	1,555	1,050
Service Activities								
City Clerk - 3427000								
	Input	Fund	Actual FY 03	Actual FY 04	Actual FY 05	Beginning FY 06	Mid-year FY 06	Proposed FY 07
Budget (in 000's of dollars)	General	110	289	302	410	460	460	419
Measures of Merit								
# of Contracts and EC's processed	Output		1806	1656	940	289	935	950
# ordinances and resolutions published	Output		239	241	240	10	110	250
#Inspection of Public Records	Output				228	43	101	120
# research requests ²	Output		1080	602	253	235	974	480
Records Center - 3428000								
	Input	Fund	Actual FY 03	Actual FY 04	Actual FY 05	Beginning FY 06	Mid-year FY 06	Proposed FY 07
Budget (in 000's of dollars)	General	110	402	403	445	473	473	495
Measures of Merit								
# scanned, rescanned & indexed	Output		366,880	371,457	197,653	29,460	177,162	212,594
Elections - 3429000								
	Input	Fund	Actual FY 03	Actual FY 04	Actual FY 05	Beginning FY 06	Mid-year FY 06	Proposed FY 07
Budget (in 000's of dollars)	General	110	0	581	300	488	488	0
Measures of Merit								
# of votes cast	Output		n/a	52,558	n/a	n/a	87,655	0
Boards and Commissions - 3437000								
	Input	Fund	Actual FY 03	Actual FY 04	Actual FY 05	Beginning FY 06	Mid-year FY 06	Proposed FY 07
Budget (in 000's of dollars)	General	110	128	161	135	134	134	136
Measures of Merit								
# vehicle seizure hearings	Output		465	580	971	237	976	1020
# of red light violations	Output				4	12	224	350
Administrative Hearing	Output				67	29	63	79
Strategic Accomplishments								
Measure Explanation Footnotes								
¹ Mayoral election year								
² Research Requests for City information have declined dramatically due to putting candidate financial statements online thereby avoiding direct requests								